

**VIRGINIA CHILD CARE RESOURCE & REFERRAL NETWORK**  
**CHILD CARE START-UP TRAINING**

Agency	Contact	Title of Training	Content	Intended Audience	Length of Training	Frequency Offered	Fee	Participant Requirement	Area Served	Email
<b>Child &amp; Family Connection</b> 312 Waller Mill Rd., Suite 500 Williamsburg, 23184	Mary Minor 757-229-7940	Getting Started I, II & III and Tax Preparation	Contracts, Finances, Business Plan, Marketing, etc.	Family Child Care & Child Care Centers	2 hours each ( 4 session = 8 hours)	2 times a year	None	N/A	James City, Williamsburg, York, Poquoson, Hampton, Newport News, Accomack, Northampton	<a href="mailto:mminor@kidsandfamilies.com">mminor@kidsandfamilies.com</a>
<b>ChildCare Connection</b> 411 Stone Spring Rd., Harrisonburg 22801	Reagan Eshleman 540-433-4531	Caregiver Workshop	Contracts, Taxes, Nutrition, Behavior Management, Health & Safety, Policies, etc.	Family Child Care	4 1/2 hours	4 times a year	None	Minimum: 5 Maximum: 25	Bath, Highland, Rockbridge, Staunton, Augusta, Rockingham, Harrisonburg, Lexington, Waynesboro, Buena Vista	<a href="mailto:reshlema@rhcc.com">reshlema@rhcc.com</a>
<b>Caroline County Child Care Resource &amp; Referral</b> P.O. Box 339 Bowling Green 22427	Debbie Larimer 804-633-6550	Child Care... Is it the Job for Me?; Family Child Care..It is a Business; and Tax Preparation for Family Child Care Providers	Exploration of what operating a Family Child Care business entails, What to expect: Contracts, Room Arrangement, Curriculum, Taxes, etc.	Family Child Care (Workshops for Child Care Centers also available)	2 hours each (3 sessions = 6 hours)	3 times a year	None	Minimum: 1 Maximum: 20	Open to all – Primary Service Area: Caroline County	<a href="mailto:Larimer@vt.edu">Larimer@vt.edu</a>
<b>InterCounty Childcare Connection</b> King & Queen VCE, P.O.Box 68, King & Queen 23085	Kathy Sauter 804-693-9446	Orientation to the Business of Family Child Care; How to Survive Family Child Care Record Keeping and Taxes	Business basics of setting up and running a successful child care business, Record-keeping, Taxes, Profitability	Family Child Care	1.5 hours to Full-day	Monthly Orientation; How to Survive 2 times a year	Ranges from Free - Up to \$15 per 2 hour session	Minimum: 5 Maximum: Depends on Facility	Westmoreland, Richmond County, Northumberland, Lancaster, Essex, King & Queen, King William, Middlesex, Mathews, Gloucester	<a href="mailto:ksauter@vt.edu">ksauter@vt.edu</a>

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<b>Memorial Child Guidance Clinic</b> 200 N 22 <sup>nd</sup> Street Richmond, VA, 23223	Karen Sweeney 804-644-9590	Training and Technical Assistance of Family Child Care Homes	Smart Start: 20 hours of group training for child care providers. Training topics include: *Voluntary Registration Orientation CPR Certification *Infant and Child First Aid Certification *Setting up the Child Care Environment Child *Development Behavior Management *Nutrition	Family Child Care	20 hours	4 times a year  (various parts offered throughout the year)	\$400 for the entire training	Minimum of 5 participants needed to schedule this training series	Goochland, Powhatan, Chesterfield, Colonial Heights, Hanover, New Kent, Charles City, Richmond City, Prince George, Dinwiddie, Surry, Sussex, Greenville, Emporia, Hopewell, Petersburg	<a href="mailto:ksweeney@mcgeva.org">ksweeney@mcgeva.org</a>
<b>Fairfax County Office for Children</b> 12011 Government Center Parkway, Suite 920, Fairfax 22035	Casey McCullough 703-324-7799 or Carol Keil 703-324-8029	Getting Started in Child Care; Growing Your Child Care Business and USDA Child and Adult Care Food Program	Business Practices and operations of family child care home, Legal aspects, Nutrition and USDA Requirements & Guidelines, Marketing & Record Management	Family Child Care	Getting Started: 2.5 hours Growing Your Business: 2 sessions of 2 hours USDA: 2 hours	Monthly (Available in Spanish every other month)	None	Growing Your Business Maximum: 45 Other Courses are open	Fairfax County	<a href="mailto:Casey.mccullough@fairfaxcounty.gov">Casey.mccullough@fairfaxcounty.gov</a>  Or <a href="mailto:Carol.keil@fairfaxcounty.gov">Carol.keil@fairfaxcounty.gov</a>
<b>Child Care Connect-RADA</b> 112 Beech Street, Suite 2 Gate City, 2451	Karen Boglarsky 1-877-CCC-KIDS or 276-386-9881	Professionalism and Program Management	Professionalism, Marketing, Taxes, Record Keeping, Curriculum, Contracts, Policies, Health & Safety, Room Arrangement, Nutrition, etc.	Family Child Care	3 sessions @ 2 1/2 hours = 7 1/2 hours	2 times a year (will schedule more if needed)	None	Minimum: 1 Maximum: 20	Less, Scott, Wise Counties and City of Norton	<a href="mailto:radachildcc@naxs.net">radachildcc@naxs.net</a>

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<b>The Childcare Network</b> 1907 Charles St., Suite E Fredericksburg 22401	Regina Maloney 540-373-3275	The Business of Family Child Care - ---- Taxes & Record-keeping for Family Child Care Providers	Overview of business end of operating a home child care business ---- Second is self-explanatory	Family child care providers	2-3 hours	Business, 6 times a year, Taxes offered once	\$0-15	None	Culpeper, Madison, Orange, Rappahannock, Fauquier, Spotsylvania, King George, Stafford, Fredericksburg plus Prince William, Westmoreland	<a href="mailto:TheChildcareNetwork@hotmail.com">TheChildcareNetwork@hotmail.com</a>
<b>ChildCare Connection – Page County</b> P O Box 12 Stanley, VA 22851	Brenda Dodson 866-599-1273	Caregiver Workshop Or individual session	Basic of Childcare Business, Health & Safety, Policies, Communicating with parents	Family Child Care	2 or more as needed	As needed	None	Minimum: 1 Maximum:5	Clarke Frederick Page Shenandoah Warren Winchester	<a href="mailto:bdodson@rhcc.com">bdodson@rhcc.com</a>
<b>Child Care Resource Center</b> 2600 Memorial Avenue, Suite 201 Lynchburg, VA 24501	Rhonda Tyree 434-528-5437	Training topics range from Introduction to Quality Child Care, Program Management , Behavior Management Techniques, etc. Trainings are also designed to meet the expressed needs of providers.	Basic child care operations, room arrangement, teaching techniques, unique activities, child development, developmental milestones, etc.	Early Childhood Educators	Training times are as requested, usually ranging from 1-2 hours, annual full day workshop	As requested, regional trainings offered pending funding yearly, annual conference pending funding	Ranges from Free - Up to \$25	Minimum: 5 Maximum: Depends on Facility	Lynchburg City, Bedford City, Counties of Bedford, Appomattox, Amherst and Campbell	<a href="mailto:consuela@alliancecva.org">consuela@alliancecva.org</a> or <a href="mailto:rhonda@alliancecva.org">rhonda@alliancecva.org</a>